



The Islamia University of Bahawalpur

TENDER NOTICE

INVITATION FOR BIDS

Sealed Tenders are invited from GST & Income Tax registered Manufacturer/Firms or their Authorized Distributors/Dealers/Suppliers for Supply of Compatible Toners Accessories, on item rate Basis for Directorate of IT of the Islamia University of Bahawalpur on FOR basis as per detail given below:-

Sr-No.	Category (Specifications in Tender Documents)	Estimated Cost	2% Bid Security
A	Procurement of Printer/Toners Accessories	Rs. 2,741,175/-	Rs. 54,823/-

- Interested bidders may get the Tender Documents containing detailed specifications, terms and conditions from the Directorate of IT, Main Auditorium, Bagdad ul Jadeed Campus, The Islamia University of Bahawalpur during office hours 8:00 A.M. to 4:00 P.M. on submission of written application on letter head and a copy of CNIC OR can be down loaded from the IUB Website www.iub.edu.pk or PPRA website www.ppra.punjab.gov.pk on payment of (nonrefundable fee) Rs.1000/- through HBL Bank challan in A/C **14730000010403** or pay order in the name of the Treasurer Islamia University of Bahawalpur.
- 2% bid security (re-fundable)** of the total estimated cost as mentioned above in shape of Bank Guarantee shall be attached with the bid, otherwise bid will be not entertained.
- Single Stage – Two Envelope** bidding procedure will be adopted as per PPRA Rules 38- 2(a) for the category **(A-)**. The Envelope shall be marked as “**TECHNICAL PROPOSAL**” AND “**FINANCIAL PROPOSAL**” in legible letters. Financial Proposal of bids found technically non-responsive shall be returned un-opened.
- Procurement shall be governed under the Punjab Procurement Rules 2014.
- The rates should be quoted inclusive all taxes. Copy of paid bank challan Professional tax also be Provided.
- The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any bidder, the grounds for rejection of all bids or proposals, but shall not be required to justify those grounds.
- Tender must reach in the Deputy Director (Procurement) of Directorate of IT on or before **26.1.2022** by **11:00 A.M.** which will be opened on the same day at **11:30 AM** in the presence of bidders or their representatives. -
- All bids submitted after the given time, incomplete and alternate bidding shall not be accepted.
- If the rate quoted by the lowest and successful bidder is 10% of the estimated cost, he shall have to deposit Additional Performance Security within 10 days as prescribed.
- All prevailing taxes will be applicable as per Govt. Rules & Regulations, i.e. (income tax, Sales tax, etc.).
- The offered rates shall be valid upto 90-days from the date of opening of the tender.
- In case of closed/forced holidays, tender opening time/date will be considered as the next working day.



Director
 Directorate of IT
 The Islamia University of Bahawalpur
 Bagdad ul Jadeed Campus, Bahawalpur.
 Phone: 062-9255562



The Islamia University of Bahawalpur

Procurement of Printer/Toners Accessories

1. Name of Firm: _____
2. Mailing Address: _____
3. Phone No: _____ 4. Fax No: _____
5. Tender Fee Challan No. & amount _____ CDR No. & Amount _____
6. General Sale Tax No: _____ 7. Income Tax No. _____
8. Professional Tax No: _____

Sr. #	Item Name	Department	Required Quantity	Rate Per Item
1	Drum HP 05A	Directorate of IT	100	
2	Drum HP 32A		100	
3	Drum HP 57A		100	
4	Drum HP 44A		50	
5	Drum 49A		100	
6	Drum 12A		100	
7	Drum 85A		100	
8	Drum 26A		100	
9	Drum 17A		100	
10	Drum 55A		50	
11	Drum 90A		20	
12	HP 26A chip		30	
13	44A cartridge chip		30	
14	Pentum 6500 chip		15	
15	Pentum 3500w chip		15	
16	Ricoh SP212w compatible cartridge chip		10	
17	48A Cartridge chip		15	
18	17A Cartridge chip		15	
19	19A Cartridge chip		15	
20	85A Cartridge chip		15	
21	35A Cartridge chip		15	
22	79A Cartridge chip		15	
23	05A Cartridge chip		15	
24	80A Cartridge chip		15	

25	49A Cartridge chip		15	
26	057A Cartridge chip		15	
27	047A Cartridge chip		15	
28	Pressure ruler HP 402		25	
29	HP 2055 Pressure ruler	Directorate of IT	25	
30	Pressure Roller for Printer HP 2055		15	
31	Pressure Roller for Printer HP 1320		15	
32	Pressure Roller for Printer HP 1102		15	
33	Pressure Roller for Printer HP 1020		15	
34	HP LaserJet pro 400 pressure rollers		25	
35	HP LaserJet pro 402 pressure rollers		10	
36	HP MFP 130A pressure roller		10	
37	Canon 6000 pressure roller		15	
38	Pressure Roller bush for Printer HP pro 400		10	
39	Pressure Roller bush for Printer HP 2055		10	
40	Pressure Roller bush for Printer canon 2900		10	
41	Pressure Roller bush for Printer HP 1320		10	
42	Pressure Roller bush for Printer HP 1102		10	
43	Pressure Roller bush for Printer HP 1020		10	
44	Pressure Roller bush for Printer canon 3010		10	
45	Pressure Roller bush for Printer canon 445dw		10	
46	Fuser Film Sleeve for HP 1320		50	
47	Fuser Film Sleeve for Canon 6670 original (Hp pro 400)		50	
48	Fuser Film Sleeve for HP MFP 130a original		30	
49	Fuser Film for Fuser Assemblies hp 4250		08	
50	Fuser Grease for Fuser Assemblies hp 4250		05	
51	PCR Roller 49A		100	
52	PCR Roller 85A		100	
53	PCR Roller 26A original		100	
54	PCR Roller 17A original		100	
55	PCR Roller 90A		50	
56	PCR Roller 19A original		50	
57	Wiper Blade 49A		150	
58	Wiper Blade 85A		150	
59	Wiper Blade 26A		150	

60	Wiper Blade 17A		150	
61	Wiper Blade 12A		150	
62	Wiper Blade 05A		150	
63	Wiper Blade 90A		50	
64	Magnetic Blade cartridge no 49A		150	
65	Magnetic Blade cartridge no 26A		150	
66	Magnetic Blade cartridge no 85A	Directorate of IT	150	
67	Magnetic Blade cartridge no 90A		50	
68	Magnet Blade 17A		50	
69	Magnet Blade 26A		100	
70	Magnet Blade 12A		150	
71	Magnet Blade 35A/85A		150	
72	Magnetic Roller 17A		100	
73	Pickup roller rubber printer model no 1320		50	
74	Pickup roller rubber printer model no 1102		100	
75	Pickup roller rubber printer model no 1020		100	
76	Pickup roller rubber printer model no M402 M400		50	
77	Pickup roller rubber printer model no M402 M400 upper tray		50	
78	Original Toner Powder for cartridge no 17A per pack of 50gm (total 500 packs)		600	
79	Original Toner Powder for cartridge no 85A/26A per kg (total 80kg) (Dark Shine Original / Imaging toner & SCT Trategic compatible with canon hp etc)		80kg	
80	Original Toner Powder for Ricoh per 150gm (total 20 packs)		30	
81	Original Toner Powder for Dell per kg (total 6kg)		6	
82	USB Printer port Female		100	
83	Tool's tweezer kit 6pcs		5	
84	Printer Drum opener tools		2	
85	Printer Cartridge repair tool set (cartridge pin opener etc)		2	
86	Teflon grease (oil) original for printer bottle		10	
87	Separation pad hp 1320		50	
88	Separation pad hp 2055		50	
89	Separation pad hp 400		50	
90	Canon IR2425 Drum kit Original	30		
91	HP 12A magnet bush	30		
92	HP 12A spring	50		

93	Micro switch push button 4 legs		300	
94	Micro switch push button 2 legs		300	
95	Riso-S4253 ink-Per Bottle		130	

Note: All the bidders are required to mention the details of their product being offered by them in the Technical proposal and also clearly mention the name & relevant major specifications of their offered product while quoting the financial bid as well. Mere reproduction of our tender documents will not serve the purpose and the bid may be liable to be rejected by the procuring agency in such cases.

INSTRUCTIONS / TERMS & CONDITIONS:

1. Bid should be proper sealed & stamped and addressed in the name of Director, the Islamia University of Bahawalpur and reach in this office (Procurement Wing) as per schedule given in advertisement.
2. The Tender Opening Committee will open the bids on same date & time advertised in newspaper in the presence of bidders, who wish to attend. In case of bid submission / opening date falls on the public holiday, the submission / opening date will be next working day at same time.
3. Bid received after due date / time will not be accepted under any circumstances.
4. The bid should be submitted along with **2%** Earnest Money Demanded (EMD) in the form of Demand Draft or CDR (Separate for each category) in favor of the Treasurer, The Islamia University of Bahawalpur. No bid shall be acceptable without EMD.
5. Bid shall remain valid for 90 days which can be increased with the mutual consent of both parties from the date of opening of the financial bid.
6. The vendor should ensure that no other Govt. organization is being offered / benefited more than this Price/discount. If the same is found at any stage recovery will be made accordingly.
7. For any Damages / Shortage during transit, bidder will be responsible & the same must be replaced within maximum 7 working days or within the time allotted by the University.
8. **5%** Security of the ordered value will be deducted at the time of payment and the said amount will be released upon the satisfactory report of end user.
9. The supply will be checked by the Technical / Inspection Committee. However, the successful vendor / supplier will ensure / responsible to supply the goods / items according to complete specification mentioned in tender document / Supply order, otherwise the whole supply will be rejected.
10. In case the vendor fails to complete the job or provide substandard articles, or withdraw his offer for any reason, the EMD will be forfeited.
11. The material must be supplied in one lot. Part supplies will not be acceptable. However, if authorities issue instructions to provide supplies in parts, the instruction will be followed in letter & spirit.
12. No advance payment will be made in favor of tender awarded firm.
13. Item wise Lowest bid / offer will be accepted subject to the approval of the Competent Authority and the payment will be made according to policy of University / approval of competent authority.
14. Stamp Duty (Stamp Papers) @ 0.25% of total amount must be attached with the bill as per rules at the time of payment.
15. The supplies must be confirmed to the specification of supply order and free of defects in all respects. If the same is found defective, the same must be replaced immediately free of charge at the Islamia University of Bahawalpur.
16. The Store Section of Directorate of IT on report of end user shall notify the supplier in writing / through telephone immediately of any defect that occurs during the warranty period. On receipt of such intimation / notification within the warranty period, the supplier shall attend the breakdown call within a maximum of 06 working hours.
17. All the expenses for the above remedial measures including the repair / replacement if so required shall be borne by the supplier.
18. Wherever a brand has been specified, equivalent will be entertained subject to technical evaluation according to PPRA Rules 2014.
19. The rates should be quoted after allowing rebates / discounts, if any but including transportation, delivery at site, commissioning, packing charges, forwarding and all taxes.
20. While quoting the rates of required / specified supplies, its make & model/brand should be written against each. The rates should be quoted only in Unit / Per Kg. / Per Litter / Pack/ Ream. Each according to the nature of the quotations / bids.
21. The supply shall be accepted subject to the condition of final and unchallengeable approval of the Purchase / Inspection Committee of the University.
22. The successful bidder /supplier will ensure/responsible to supply above items according to

specifications.

23. Any other term & condition specifically not mentioned in this tender document will be conveyed to the successful bidder at the time of issuance of Supply Order.
24. If the rate quoted by the lowest and successful bidder is 10% of the estimated cost, he shall have to deposit Additional Performance Security within 10 days as prescribed.
25. Sample of each item is required for Technical Proposal
26. In case of any dispute / violation of any term & condition of the tender clause, the decision of the Vice-Chancellor of IUB will be considered final, which will not be challengeable in any court of law.

**Assistant Director
Directorate of IT**

The bid amount will be quoted by the vendor along with this certificate:

I / We have read all the above terms & conditions Document's instructions and submit bids / rates in conformity / compliance with the given instructions.

Name of Firm: _____

Name of Bidder: _____

Signature: _____

Dated: _____

Please attach the following:

- i) Copy of CNIC
- ii) Cop of original Tender Form Fee of HBL Challan / Demand Draft
- iii) Copy of CDR against each tender category. (Original must be attached with Financial Bid)
- iv) Copies of Income Tax, Sales Tax & Professional Tax
- v) Last six month bank statement attested by concerned bank.
- vi) Copy of current Sales Tax active / not black listed firm certificate issued by FBR