



The Islamia University of Bahawalpur

Refund Fee Section Accounts Department Abbasia Campus
Application Form for Refund Fee / Adjustment 2025

Name of Student: _____:

Father's Name: _____:

Department _____ Class / Program / _____

Semester / Prof _____ Session _____ Roll No _____

B-FORM / CNIC No _____

Address: _____

Wtsap Phone/Mobile No. _____ Father's/Guardian's Phone/Mobile: _____

Fee Challan No. (Original Required) _____ Dated _____ Amount _____

Fee Challan No. (Original Required) _____ Dated _____ Amount _____

Date of Class Start _____ Date of Admission Cancelled _____

Remarks / Reason by the Student / Candidate / other person for refund fee

S#	Reason for Refund	Tick ()														
1	Admission / Semester cancelled by the student / University, admission fee / semester fee will be refund according HEC NATIONAL REFUND POLICY 2024 FOR ADMISSION/SEMESER CANCELLED as following: <table><thead><tr><th>Timeline</th><th>Percentage of Fee</th></tr></thead><tbody><tr><td>Upto 10th day of commencement of classes</td><td>100% fee refund</td></tr><tr><td>Upto 15th day of commencement of classes</td><td>80% fee refund</td></tr><tr><td>Upto 20th day of commencement of classes</td><td>60% fee refund</td></tr><tr><td></td><td></td></tr><tr><td>Upto 30th day of commencement of classes</td><td>50 % fee refund</td></tr><tr><td>31st day onwards of commencement of classes</td><td>No Refund</td></tr></tbody></table> Note: The timelines for refund of tuition fee are inclusive of the weekends.	Timeline	Percentage of Fee	Upto 10 th day of commencement of classes	100% fee refund	Upto 15 th day of commencement of classes	80% fee refund	Upto 20 th day of commencement of classes	60% fee refund			Upto 30 th day of commencement of classes	50 % fee refund	31 st day onwards of commencement of classes	No Refund	
Timeline	Percentage of Fee															
Upto 10 th day of commencement of classes	100% fee refund															
Upto 15 th day of commencement of classes	80% fee refund															
Upto 20 th day of commencement of classes	60% fee refund															
Upto 30 th day of commencement of classes	50 % fee refund															
31 st day onwards of commencement of classes	No Refund															
3	Double Admission more than one department / Excess fee, fee refund with zero% deduction															
4	Mistakenly Deposit Fee by the students fee refund with 20% deduction within one year from the date of deposit fee challan															
5	Exam Fee (Not eligible) 25% deduction within 01 year from the date of deposit fee challan															
6	There will be NO Fee refund for the students who avail installment facility in 1 st semester.															

Admission Processing Fee / IUBNAT /GAT / Short Course Fee and College Affiliation Fee are compulsory and not refundable

Signature of the applicant _____

CNIC / FORM B NO _____

Remarks/Recommendation/Reason by the concerned Department for refund fee

1. In case of admission cancelled:

Date of Admission Fee Deposit _____ Date of Admission Cancelled _____

2. Other reason _____

(Signature with Stamp Concern Department)

For Accounts Department use

As per detail above and attached documents: received on dated _____

Total amount Rs. _____ Deduction _____ %Rs. _____ Amount Refundable/ payable Rs. _____

Approved Rs. _____

Assistant (Refund)

Assistant Treasurer

Deputy Treasurer