

The Islamia University of Bahawalpur Phone 062-9250235-7 Fax 062-9250335

EMPLOYMENT FORM

Faculty

Recent
Passport size
photograph
should be
affixed here

Post Applied for:	Regular:
Department:	Contract:
Campus:	TTS:

1. Instructions:

- i. All columns should not be left blank, and all questions should be answered, where applicable.
- ii. All information provided in this form must be supported with attested copies of certificate(s) for confirmation of authenticity of information.
- iii. Column(s) where dates are required should be filled-in with proper dates instead of month/year only.
- iv. Incomplete certificates/degrees need not to be mentioned.
- 2. a) A crossed Bank draft for Rs 5000/- for the Post of Professor & Associate Professor, Rs.3000/- for

the Post of Assistant Professor & Rs. 1500/- for the Post of Lecturer in favour of "Treasurer, The

Islamia University of Bahawalpur" must be attached with this form.

b) Give the number and date of the bank pay order / bank draft/postal order with office of issue.

I Date Issue	Number	Date	Office of	
	Number	Date	Issue	

3. <u>Personal Information:</u>

1. Name of Applicant:														
2. Father's Name:														
3. Date of Birth: D	ay			Month	1			Year			Age			
4. Domicile:		Pro	vince			Distr	ict			Teh	sil			
5. C.N.I.C No.						-							-	
6. Religion:					7. I	Marital	St	atus:						
8. Postal Address:														
9. Permanent Address:														
10. Telephone No. (Off)				(Res.)					 (N	lob)				

4. Academic Qualifications.

Name of	Name of	Dura	tion		Marks / CGPA			Major
Certificate/ Degree	Institution/ Board/ University	From	То	Year of Passing	Total Marks	Marks Obtained	% age	Subject(s) / Specializati on
Matriculation/ O' Level								
Intermediate/ A' Level								
Bachelors (Two Years)								
Bachelors (Four Years)								
Masters								
MPhil/MS								
PhD								
Any other								

5. <u>Computer Literacy</u>: (Tick the relevant column)

Skill	Excellent	Good	Poor	Certificate/Diploma
MS Word				
MS Excel				
MS Power Point				
Internet Surfing				
Other Softwares				

(Please specify only name of Certificates / Diploma).

6. Give a list of all research papers published in Journals (if applicable).

Sr. #	Authors Name	Торіс	Name of Journal	Volume No. Page No.	Date of publication	HEC Journal Category

(Please attach original or reprints of papers, if mentioned above).

7. <u>Paper presented in National/International Conferences</u>

Sr. #	Торіс	Venue	Date

8. i) <u>Topic/Title of M.Phil Thesis:</u>

Supervisor Name & Contact No.___

ii) <u>Topic/Title of Ph.D Dissertation:</u>_____

Supervisor Name & Contact No._____

9. List of all languages in which you are proficient.

Language	Exten	t of Proficie	ency	Certificate/Diploma	Name of Institute
Danguage	Excellent	Good	Poor	Certificate/Diploma	Nume of Institute

10. <u>Job Experience:</u> (Starting with most recent appointment/job).

Name of Department/	Post held	Period Served			Reason for
Name of Department/ Organization /Firm	(with grade)	From	То	Total Duration	Leaving

11. Membership of Learned/Professional Societies

Sr.#	Nome of Society	Nature of	Duration		
Sr. #	Name of Society	membership	From	То	
				1	

No.

12. <u>Relative(s) already Employed in IUB.</u> Yes.

If yes supply their information, as below.

Sr. #	Name	Designation	Department	Relationship with applicant

13. <u>References:</u>

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- **14.** Are you suffering or have you suffered from any Physical disability? Yes.
 No.

 If yes, then what and when it happened______.
- 15. Have you obtained the explicit permission of your present employer to apply for this job?

If yes, please attach permission letter of the present employer.

16. Have you ever been dismissed/terminated/removed from service in any Government/Semi Government/Autonomous Agency for reasons other than want of vacancy, retrenchment of post?
Yes. No.

If yes provide detail below.

Name of Post held	Department	Year of Termination	Reasons

17. If appointed how much notice period you require before joining the position ______ at the Islamia University of Bahawalpur.

18. List of Documents Attached

Sr. No	Name of Document	No. Of Documents	No. of Copies	Attached or Not (Please tick the relevant Box)
01	Bank Pay Order/Demand Draft/Postal Order			
02	Domicile			
03	CNIC			
04	Matric Certificate			
05	Intermediate Certificate			
06	Graduation Degree			
07	Master Degree			
08	M. Phil Degree			
09	Ph. D Degree			
10	Certificate of any Other Qualification			
11	Certificate of Computer Literacy			
12	Research Paper(S)			
13	Conference Paper(s)			
14	Experience Certificate(s)			
15	Registration Certificate of Copyright/Trademark Patent etc.			
16	Society's Membership Certificate			
17	NOC from Employer			

19. Undertaking by the Applicant: I _______ hereby solemnly affirmed that dates facts & figures given above are true to the best of my knowledge. Any false information, given by me, shall automatically disqualify me from the candidature of the post applied for and appointed by oversight by the University, shall amount to the termination of my employment.

SIGNATURE OF THE APPLICANT

DATE