

## The Islamia University of Bahawalpur

## EMPLOYEE CLEARANCE CERTIFICATE

1-	Name of Employee:
2-	Department / Branch:
3-	Designation:
4-	Address:
5-	Contact/ Cell No.
	Signature of Employee / Widov
	<u>CLEARANCE REPORT</u>
1-	Report from concerned Department / Branch.
2-	Report from Librarian.
_	Old Campus New Campus
3-	Report from Physical Education.
4-	Report from Accounts Branch:
i)	Cheque Section.
ii)	Advance dealing (Assistant).
iii)	Store & Purchase Section.
iv)	T.A/ D.A (Assistant)
v)	External Audit Section.
vi)	Administrative Officer (Accounts Br)
5-	Administrative Officer (Est.Br).
6-	Report from Security Section
7-	Manager HBL (IUB Old Campus Br.)/ (8/BC Br.).



## The Islamia University of Bahawalpur

Store & Purchase Section Ph:062-9239053

## Subject: Handed and Taken Over Report for Clearance

	Verified that following Univers	ity Employee / P.hD Scholar detail as under:	
Name	e of Employee:		
Desig	gnation & Department		
Natur	re of Job: On contract basis On	daily basis  On permanent basis other	
has b	een relieved from service due to: R	Resign  Retirement	
	S	Study Leave Died Other	
Follo	wing items or detail attached are in	n his official use in this Department has handed over to:	
	Department	Store	
S#	Name of Items	Specification/ Detail	Qty
1			

Name & Sign Handed over by Name & Sign Taking over by