



## NOTIFICATION

Subject: **APPROVAL OF LIST OF CLASSIFIED / CONFIDENTIAL DOCUMENTS TO BE REFUSED FOR PROVISION BY THE PUBLIC INFORMATION OFFICER (PIO), IUB UNDER SECTION-13 (EXCEPTIONS) OF THE PUNJAB TRANSPARENCY AND RIGHT TO INFORMATION ACT 2013**

It is notified for information of all concerned that the Syndicate, in its 77<sup>th</sup> meeting held on 28<sup>th</sup> March 2022 vide item No. 08 under Section 25(1) of the IUB Act, 1975, has approved the proposed list of classified / confidential documents to be refused for provision by the Public Information Officer (PIO) under the exception clause i.e. (Section 13(1)(e)(f)) of the Punjab Transparency and Right to Information Act 2013 by the Committee which was notified vide No. 41/Estt-III dated 10<sup>th</sup> January 2022, as follows:

- i. Evaluation of candidates made by Members/Experts of the Selection Board/Selection Committee during interview proceedings.
- ii. Minutes/Proceedings of the Selection Board/Selection Committee not limited to Experts' opinion or evaluations reports on applicant's dossiers, award of grading/marks by the selection board/committee. Provided that the decision or conclusion of the competent authority on the bases of proceedings of selection board on form of notification or office letter issued by the university shall be provided to the applicant.
- iii. Inquiry Report/Proceedings until final decision is made thereon by the Competent Authority.
- iv. Credentials/Testimonials; Professional / Experience Certificates; Personal / Private Information; Intellectual Property or other related documents of bona-fide employees of the University until the person so desires to acquire the documents under the Act *ibid* assures through an undertaking stating therein lawful purpose of acquisition of the documents and that he/she will never use the documents for any unlawful purpose and that, in case he/she misuses the documents through any unlawful means to foster any ulterior motives other than the purpose mentioned by him/her in the undertaking, the University shall reserve the right to take legal action accordingly against him/her under dealing law of the land.
- v. Question papers; answer keys; solved papers etc. for screening test conducted for various purposes i.e. admissions; recruitments until the person so desires to acquire the documents under the Act *ibid* assures through an undertaking stating therein lawful purpose of acquisition of the documents and that he/she will never use the documents for any unlawful purpose and that, in case he/she misuses the documents through any unlawful means to foster any ulterior motives other than the purpose mentioned by him/her in the undertaking, the University shall reserve the right to take legal action accordingly against him/her under dealing law of the land.
- vi. Examiners/supervisors reports not limited to dissertation, thesis, paper or project and examinations sheets or solved papers of any candidates shall not be disclosed or tendered to third person. Provided that the verification of any document, degree or result may also be provided to authorized person.
- vii. Instrument, contract, agreements, memorandum or any other document regarding Non-Disclosure Agreement or clause has been executed shall not be disclosed or tendered to third party.

- iii. Office Note/Draft; Minute Sheet; intermediary opinion/recommendation or such other related documents used for internal official correspondence within hierarchy of the University Administration, subject to final decision made thereon by the Competent Authority.
- ix. Record related to the personal privacy of and individual and/or private documents furnished to the University either on an express or implied condition that information contained in any such documents shall not be disclosed to a third party.
- x. All other documents which expressly falls under section 13 of the Punjab Transparency and Right to Information Act 2013 shall not be disclosed or tendered to third party without cogent reasons provided by the applicant under the Act 2013.

  
Deputy Registrar (Admin-I)  
for Registrar

**Copy to:-**

1. Pro Vice-Chancellor
2. Dean of All Faculties
3. All Heads of Teaching & Non-Teaching Departments
4. Treasurer
5. Additional Registrar (Admin)
6. Additional Registrar (Litigation)
7. Director, Press Media & Publications / PIO
8. Deputy Registrar (M&R)
9. Resident Auditor
10. Executive Secretary to the Vice-Chancellor
11. P.A. to the Registrar
12. Syndicate file

