



The Islamia University of Bahawalpur

Office of the Space Management

No. 954 /OSM

Dated: 29 /12/2025

Deans of all Faculties,
Principals of all Constituent Colleges,
Chairmen / Directors / HODs. (Teaching and Non-Teaching),
The Islamia University of Bahawalpur.

CIRCULAR

Subject: **INVITATION OF ONLINE APPLICATIONS FOR "E" CATEGORY HOUSE IN UNIVERSITY STAFF COLONY AT BAGHDAD-UL-JADEED CAMPUS**

1. Your kind attention is invited on the subject cited above.
2. It is for the information of all concerned that a house in E-Category, University Residential Colony at Baghdad-ul-Jadeed Campus is available for allotment according to the entitlement of **BPS-05 to BPS-10 (Regular Staff)**, according to IUB house allotment rules. All the concern employees can apply as per their entitlement.
3. Application should be filled online at <https://my.iub.edu.pk> (My Apps → House Allotment). All applicants are advised to obtain **fresh Service Certificate** from concerning branch of Registrar office. The online house allotment form shall be filled according to the Service Certificate to be issued by the Registrar office as mentioned above.

Note: It is mandatory to attach a clear copy of fresh Service Certificate, in the online house allotment form. (Duration of "Leave without Pay" if any, should be included in Service Certificate).

4. After putting / submitting information on My.IUB e-portal, applicants are advised to submit a hard copy of the same online application **Through Proper Channel** till **09th January, 2026** positively in office hours to the office of undersigned (Space Management, Abbasia Campus). It is worth mentioning here that after the due date the online portal will automatically be closed.
5. This circular should be further circulated among the staff of each department by its controlling officer / authority.
6. Previously submitted applications will not be entertained, therefore employees who had already submitted their applications online or in the office of Space Management for House Allotment are advised to apply **afresh**.
7. It is pertinent to mention here that to avoid a lengthy process of receipt of applications, the merit list will be followed for the next six months.
8. Late submission of hard copy will not be entertained.

29-12-2025

Assistant Registrar (SM)
for Principal Officer
(Space Management)

Copy to:

1. Chairman and all members of House Allotment Committee
2. Director (OC&PR) → (for upload on University Official Website and MyIUB portal)
3. Executive Secretary to Vice Chancellor
4. PA to Registrar